

Associated Students of Solano College
SELECT INTERIM COMMITTEE
SPECIAL MEETING
MINUTES

July 3, 2012, 12:10 pm – 2:35 pm

Solano Community College
Student Union Building Room 1421
Fairfield, California

I. CALL TO ORDER

Chair Baig calls the meeting to order at 12:10 pm.

II. OFFICIAL ROLL CALL

Members present:

Naser Baig, Laura Duran-Gomez, Davis Martinez, Karl Pua

Advisors present:

Mostafa Ghous

III. APPROVAL OF AGENDA

Motion by Member Pua to approve the agenda, seconded by Member Duran-Gomez. **Motion passes (4,0,0).**

IV. APPROVAL OF MINUTES

Motion by Chair Baig to approve cosmetic changes to ASSC minutes from May 22 2012 and SIC minutes from May 24 2012. **Motion seconded and passes (4,0,0).**

Minutes from June 20 2012 were not submitted by Member Freire.

V. PUBLIC FORUM

No public comment.

VI. INSTRUCTOR'S REPORT

No instructor's report.

VII. ADVISOR'S REPORT

Advisor Ghous discussed about security concerns on the ASSC Workroom because of lost keys, and abuse of the workroom for non-ASSC matters. The SIC will discuss policy on this issue in the future.

VIII. INFORMATION ITEMS

A. Review of Election Code

Chair Baig sent out all policy documents including the Additional Agreement to the Election Code to members of the SIC via email for review.

B. Review of Minute and Agenda Composition and Distribution

The Committee decides to keep a standard and consistent appearance for composing the agendas and minutes for the upcoming fall semester. The committee will then distribute them to Judy Burtenshaw, the administrative assistant of the Student Development Office (SDO), and Judy Spencer, the administrative assistant to Dr. Laguerre, in addition to any other member of the public that requests a copy. *Member Duran-Gomez left at 1:02 pm. Quorum retained with 3 members. Member Duran-Gomez returned at 1:06 pm.*

C. Budget Review

The Committee explored potential income ideas for the upcoming fall semester. The Committee also recognized the need to go through contracts from current and future vendors including Pepsi and Starbucks.

IX. ACTION ITEMS

A. Branding and Marketing

The Committee discussed creating a new logo for the ASSC upon which to build a marketing campaign. The Committee discussed reworking Member Freire's screen advertising to improve readability and accessibility. The Committee reviewed possible designs provided by Latifah Alexander via Advisor Ghous for the new ASSC newsletter. Motion by Chair Baig to postpone the orders of the day to the next meeting, seconded by Member Martinez. **Motion passes (4,0,0).**

B. Outreach

Suspended

X. MEMBER REPORTS

Suspended

XI. ANNOUNCEMENTS

Suspended

XII. OPEN DISCUSSION

Suspended

XIII. ADJOURNMENT

Motion by Member Martinez to adjourn, seconded by Chair Baig. **Motion carries (4,0,0).**

Meeting adjourned at 2:35 pm.

Minutes recorded by Davis Mark Martinez. Edited by Naser Baig.